

Which costs can be reimbursed?

- **Travel costs** between Vienna and the event location (second-class rail travel, economy class air travel)
- **Participation fees:** Fees for participation at the event incl. additional costs
- **Accommodation costs:** max. EUR 150 per night, incl. all taxes, expenses, and fees
- **Mobility at the event location:** Day tickets for local public transport for the duration of the stay

Example of a cost breakdown (if applicable: incl. receipts or websites)

Name: Max Musterman
 Student ID number: xxxxxxxx
 Duration of stay: January 15 to January 18, 2020
 Event location: Strasbourg

Travel costs	Flight ticket: Vienna-Strasbourg	EUR 260,00
Participation fees	Conference fee	EUR 350,00
Accommodation costs	3 nights à EUR 65/night	EUR 195,00
Mobility at the event location	Subway ticket (72 hours)	EUR 21,80
Total		EUR 826,8